

# Special Scholarship Program for International Students The University of Tokyo Fellowship (Todai Fellowship)

Graduate School of Frontier Sciences

## FY2024 Application Guidelines

The Todai Fellowship provides financial support to international students of excellent academic achievement in their academic research in the **doctoral courses** of The University of Tokyo by granting a scholarship (hereinafter referred to as the “Todai Fellowship”) as well as promotes the admission of international students from various countries.

### 1. Eligibility

- a. Those applying for admission to a doctoral course of the Graduate School of Frontier Sciences.  
(Application documents should be submitted at the same time as the application documents for the doctoral course.)
- b. Those who hold a valid visa to stay in Japan as a “College Student” as prescribed in Appendix 1 of the Immigration Control and Refugee Recognition Act (Order No. 319 of October 4, 1951) as of his/her enrollment. The students receiving Foreign Students Scholarships as specified in Implementation Guidelines for International Scholarship Scheme (March 31, 1954) and students dispatched by foreign governments are not eligible.

#### Note

Todai Fellowship recipients are not allowed to receive any other fellowship or scholarships provided by private organizations.

### 2. Number of Recipients in GSFS

April	2024	To be determined
October	2024	To be determined

### 3. Stipend

JPY 200,000/month

### 4. Period of Payment

Three years

### 5. Required Documents

- |   |                   |
|---|-------------------|
| a. Application Form for Todai Fellowship  | designated form   |
| b. Recommendation letter from your former supervisor<br>(Preferably from your master program supervisor)      | designated form   |
| c. Research Plan  | designated form   |
| d. List of past achievements  | designated form   |
| e. Transcripts of your masters and bachelor course<br>(Documentation of grading criteria must be accompanied) | each school       |
| f. Copy of presented papers   | three main papers |

Designated forms can be downloaded at the following URL:

[https://www.k.u-tokyo.ac.jp/en/exam/master/foreign\\_research\\_students/tokyo\\_fellowship/](https://www.k.u-tokyo.ac.jp/en/exam/master/foreign_research_students/tokyo_fellowship/)

## 6. Submission Period and Methods

### *Submission period*

Schedule B applicants          November 14, 2023 to November 20, 2023

### *Submission method*

- ① The required documents (a), (c) through (f) should be named with the file name as "Document Name\_Applicant Name" respectively. (e.g. Application Form\_Todai Taro, Research Plan\_Todai Taro, etc.).  
Upload (a) in Excel format, (c) and (d) in Word format, and (e) and (f) in PDF format to the URL below.

URL to upload (a), (c) though (f) :

<https://webfs.adm.u-tokyo.ac.jp/public/07oEwIbIugz-iUj3vscjqW7zrhIbnJbAY56uersa4I8W>

- ② Document (b) "Recommendation letter from your former supervisor", please make sure it is signed, converted into PDF format and upload it to the URL below. Please ask the recommender that after uploading, notify the student affairs team that the upload is complete.

URL to upload (b) Recommendation letter :

<https://webfs.adm.u-tokyo.ac.jp/public/O74EwRFIOjzVbEAsRc5DxbdJliq411d7z4u3s1wwFkLd>

Email address of Student Affairs Team:

k-kyomu[at]adm.k.u-tokyo.ac.jp (Please replace [at] with @ sign.)

If you already have your recommendation letter with you, mail it to the following postal address by the deadline. On the outside of the envelope write "Enclosed Todai Fellowship Recommendation letter".

Student Affairs Team  
Graduate School of Frontier Sciences  
The University of Tokyo  
5-1-5 Kashiwanoha  
Kashiwa City, Chiba 277-8561  
Japan

## 7. Methods of Selection

The screening committee will assess applications based on submitted documents and the result of examinations for admission.

## 8. Announcement of Result

GSFS will notify only successful candidates of the result by email:

Recipients enrolling in April 2024          Mid-February 2024 (to be determined)

Recipients enrolling in October 2024          To be determined

## 9. Notes

- a. Submitted documents will not be returned for any reason.
- b. Those who have decided *not* to enroll in the Graduate School of Frontier Sciences must decline a candidacy.
- c. Recipients must hold the "College Student" status of eligibility. Those who hold any other status eligibility are NOT eligible to receive the Todai Fellowship.
- d. If a fellowship recipient takes a leave of absence, studies abroad, completes the program early, or

withdraws from the Graduate School of Frontier Sciences, or if a recipient's academic performance is deemed inappropriate, the GSFS will, at its discretion, suspend or discontinue the scholarship, even during the period of the scholarship. In that case, it might be necessary to refund all or part of stipend already paid to UTokyo.

- e. If GSFS recognizes any false information in submitted application documents, discovers recipients will or are to receive any other fellowships or scholarships than Todai Fellowship, GSFS will rescind Todai Fellowship and shall order all stipends provided until then to be returned.
- f. Number of recipients and amount of stipend may be changed without notice.
- g. Todai Fellowship applicants may apply for tuition fee exemption; however, if selected as an awardee, they must withdraw the application for tuition fee exemption.