Guidelines for Applicants to the 2018 Doctoral Course
Graduate School of Frontier Sciences
The University of Tokyo
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Purpose
Established in 1998 through a collaborative effort including every department and division of The University of Tokyo, the Graduate School of Frontier Sciences (GSFS) embodies a new transdisciplinary field, created as an independent research entity, providing master and doctoral degree courses only. GSFS aims to take up the challenge of finding solutions to current key issues restricted by the very framework that separates the fields of science and technology, by adopting entirely new standards, which will allow for integration among conventional academic fields. In the past, science has overemphasized the quest for scientific truth in strictly defined fields of study, frequently overlooking interrelationships between the different fields resulting in a narrow overall perspective. GSFS considers it essential to further intellectual pursuits addressing today’s reality by creating a new disciplinary field that embodies an overarching view of several disciplines, allowing in-depth recognition of their interrelationships. In order to confront this challenge resolutely from a new and unique perspective, GSFS defines “fusion of academic fields” as its basic philosophy, and offers educational and research opportunities in the unexplored areas that would otherwise be restricted by existing academic fields. This program is for “fully globally minded” students desiring to explore emerging concepts requiring a cross-dimensional viewpoint, with highly developed problem solving capabilities.

website: https://www.k.u-tokyo.ac.jp/index.html.en

Admission Policy
(1) GSFS students
For doctoral course, GSFS seeks students who have a strong motivation to conduct independent research and will produce outstanding transdisciplinary research results in the future.

(2) Applicants are examined for the following qualities through the selection of students.
- Research experience
- Expertise in their desired area of study
- Capability to communicate their research results in English
- Capability to take the initiative to determine and solve pioneering research problems in their desired area of study
- Desire to actively learn a broad range of academic disciplines

Introduction
Guidelines Objective
These guidelines outline the basic items for admitting students to a doctoral course in GSFS. In addition to the basic items described, more details on the requirements specific to each department* as well as entrance examinations and other important matters are specified in the guidebook for each department and on our website listed below. Also, be sure to confirm specific details using the following list of websites:

website: https://www.k.u-tokyo.ac.jp/exam_e/

*GSFS has 11 departments and one program: Graduate Program in Sustainability Science-Global Leadership Initiative which conducts its own independent entrance examination. Whenever department or each department is referred to in these guidelines, the Graduate Program in Sustainability Science-Global Leadership Initiative is included.

1. Admission Period—April 2018
These guidelines are for students applying for April 2018 admission. However, depending on departments, applying for September 2017 admission may be possible under Schedule A, and applying for September 2018 admission may be possible under Schedule B. Please refer to the entrance examination guidelines of each department or relevant website for details.
Those applying for September 2017 admission under Schedule A should read “March 31, 2018” as “September 21, 2017” in the subsequent section: 2. Applicant Eligibility; (1) and (2). However, those who are expected to meet any of the applicant eligibility criteria listed in 2. Applicant Eligibility between September 22 and September 30,
2. Applicant Eligibility

(1) Ordinary Examination

① Those who have obtained or are expected to obtain by March 31, 2018\(^1\) a Master’s degree or professional degree from a Japanese university\(^1\).

② Those who have been conferred or are expected to be conferred a Master’s degree on or before March 31, 2018\(^2\) by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD).

③ Those who have been conferred or are expected to be conferred by March 31, 2018\(^3\) a degree equivalent to a Master’s or a professional degree abroad.\(^2\)

④ Those who have completed or are expected to complete a program in an educational institution in Japan designated by the Minister of Education, Culture, Sports, Science and Technology, which provides program of a foreign graduate school within the school education system of a foreign country, and have been conferred or are expected to be conferred by March 31, 2018\(^3\) a degree equivalent to a Master’s or a professional degree.

⑤ Those who have completed or are expected to complete a program at the United Nations University, and have been conferred or are expected to be conferred a degree equivalent to a Master’s degree by March 31, 2018\(^3\).

⑥ Those who have passed or are expected to pass by March 31, 2018\(^3\) a screening equivalent to the screening for the fundamental ability for doctorate dissertation research as specified in Article 16-2 of the Standards for Establishment of Graduate Schools at a school abroad, an educational institution mentioned in eligibility ④ above, or the United Nations University, and have been recognized by GSFS as having academic abilities at least equivalent to those who have a Master’s degree.\(^3\)

⑦ Those who have graduated from a Japanese university\(^1\) or have completed at least 16 years of school education overseas, and have been engaged or are expected to be engaged in research at a university, research institute, or other institution in Japan or overseas for at least 2 years by March 31, 2018\(^3\), and have been recognized by GSFS as having academic at least equivalent to those who have a Master’s degree or a professional degree based on said research achievement.\(^2,3\)

⑧ Those who will be 24 years of age or older by March 31, 2018\(^3\), and have been recognized by GSFS through individual screening of entrance qualifications as having academic abilities that are at least equivalent to those who have a Master’s degree or professional degree.\(^3\)

The individual screening of entrance qualifications does not apply to students currently enrolled in a graduate school.

(2) Special Selection for Applicants with Professions

Applicants currently employed by a company, government agency, or other organization who satisfy any one of the qualification requirements set forth in ① through ⑧ of Section 2 (1) are eligible for Special Selection for Applicants with Professions.\(^4\)

(3) Special Selection for Applicants with Overseas Education

Applicants who fulfill any one of the following qualification requirements are eligible for Special Selection for Applicants with Overseas Education. However, those foreign nationals who have completed upper secondary school education (equivalent to a high school education in Japan) or university education, or have been conferred or are expected to be conferred a Master degree or equivalent in Japan by March 31, 2018\(^3\) must take the Ordinary Examination.
① Those who have completed upper secondary school education and university education in a foreign country and have been conferred or are expected to be conferred a Master degree or equivalent by March 31, 2018.

② Those who, after completing upper secondary school education and university education in a foreign country, or 16 years of school education in a foreign country, have engaged in research or are expected to have engaged in research two or more years conducting research in a university or research institution in a foreign country by March 31, 2018 and who have been recognized by GSFS as having the academic ability equivalent to or greater than those who have a Master degree or other graduate level professional degree.

③ Applicants who meet all of the following qualifications:
   a. Those who have graduated from, or completed a program in an educational institution that provides courses equivalent to a Master degree and who have been recognized by GSFS, through individual screening of entrance qualifications, as having the academic ability equivalent to or greater than those who have a Master degree or other graduate level professional degree.
   b. Those who have been recognized by GSFS as having sufficient education while living in a foreign country to qualify for the Special Selection for Applicants with Overseas Education.
   c. Those who will be 24 years of age or older by March 31, 2018.

Notes
1Japanese universities mentioned in the applicant eligibility criteria ①-③, ⑦ above are universities within the boundaries of Japan as prescribed in Article 83 of the School Education Law.
2The applicant eligibility criteria ①-③, ⑦ above include the case of having completed a correspondence program provided by a foreign school of said country while residing in Japan.
3To those who intend to apply under the applicant eligibility criteria ①-③, ⑦ (including ② applied to ① ⑥-⑧ and ③-②, ③ above), their entrance qualification are screened based on designated documents. The applicants, through individual screening of entrance qualification, will be accepted and allowed to take entrance examination only after GSFS approves as having the academic ability equivalent to or greater than that of a Master degree or other graduate level profession degree. Therefore, please contact the Student Affairs Section in advance, and submit the designated forms according to the application periods listed in Table 2(A-1, B-1) by postal mail.
4Requirements for applicants who maintain employment vary by department.
5Those applying for September 2017 admission under Schedule A should read “March 31, 2018” as “September 21, 2017”. However, those who are expected to meet any of the applicant eligibility criteria listed in 2. Applicant Eligibility between September 22 and September 30, 2017 should contact the GSFS Student Affairs Section well in advance to confirm possible eligibility since special consideration for possible enrollment may be given for this one week only. Those applying for September 2018 admission under Schedule B should read “March 31, 2018” as “the day before the enrollment date”.

3. Examination Types and Admission Quotas by Department
   Examination types and admission quotas vary according to schedules A/B and departments. See Table 1 for details.

4. Selection Process
   The results of the selection process shall be made based upon a comprehensive evaluation of the results of the applicant’s written examination, oral examination, Master thesis review, and all other submitted documents.

5. Application Procedures
   (1) Application Period
       For details, see Table 2 (A-3 and B-3).

   (2) Applications will be accepted only by post mail. Mail your completed set of application documents in the envelope attached to these Guidelines via express registered mail. Please note that any hand-delivered applications will not be accepted.

   (3) Mailing Address:
       Student Affairs Section
6. Multiple Applications
Applicants may not apply: 1) to two or more departments within GSFS (or Graduate Program in Sustainability Science-Global Leadership Initiative and any of other department at the same time, 2) for Schedule B when they pass the examination according to Schedule A, or 3) to any two or more entrance examinations among Ordinary Examination, Special Selection for Applicants with Professions, and Special Selection for Applicants with Overseas Education in the doctoral course.

7. Examination Schedule and Venue
(1) For the details of examination schedule, see Table 2 (A-8, -12 and B-7, -11). Note that some departments may hold first and second examinations for Schedule A simultaneously in August, and hold first and second examination for admission in September according to Schedule B in February. For details, please refer to the entrance examination guidelines for each department or to the relevant websites.

(2) Announcement of the venue of the examinations will be sent to applicants in the information packet with the examination admission ticket. Please also confirm the details on the website or in the entrance examination guidelines for the department you are applying to.

(3) Only applicants who have passed the first examination for departments will be informed of the dates of the second examination.

8. Application Documents
(1) All documents must be prepared in either Japanese or English. All certificates written in any other language must be accompanied by a Japanese or English translation of the document.

(2) For required documents and other notes, see Table 3.

9. English Language Competency Test Score Reports: TOEFL TOEIC, IELTS
Some departments require TOEFL, TOEIC, or IELTS score reports to be submitted. TOEFL, TOEIC, or IELTS score reports must reflect tests taken after September 1, 2015 for Schedule A; or after February 1, 2016 for Schedule B.

(1) Submission Deadline: see Table 2 (A-4, A-6, A-7, B-4, and B-6).

(2) Submission Procedure:

**TOEFL Score Report**

For TOEFL score reports, both of the following two items must be submitted to GSFS:

(i) Copy of Test Taker Score Report sent to the examinee from the Educational Testing Service
(ii) Official Score Report directly mailed from ETS to GSFS

With regards to (i) Copy of Test Taker Score Report, the copy must be submitted to GSFS on or before your department’s submission deadline in order to be valid.

With regards to submitting the (ii) Official Score Report, the applicant must request ETS to send an Official Score Report to the Designated Institution Code “8001”: the Graduate School of Frontier Sciences at The University of Tokyo, and the Department Code “99” to arrive on or before the submission deadline of the department to which you are applying. If you plan to take the TOEFL in the near future, please make this request when applying.
for or taking the TOEFL test.

Please note that the Official Score Report from ETS to GSFS will be sent by overseas mail and may take a considerable number of days from the date of the applicant's request until GSFS receives it. We recommend that you make the request to ETS at least six (6) weeks before the submission deadline. If you have taken the TOEFL several times and ETS sends multiple Official Score Reports, then the score report that corresponds to the applicant score report copy submitted by the applicant will be the only valid report used for application purposes.

If you take the TOEFL-iBT test, and the computer screen of the examination room does not show the DI Code of GSFS 8001, ask the proctor after completing the test for the specific form to request the mailing of the “Official Score Report” to GSFS. Note: Do not have this score report sent to The University of Tokyo with DI Code “9259”.

**TOEIC Score Report**


**IELTS Score Report**


For IELTS score reports, please submit both of the following two items to GSFS:

(i) Copy of Test Report Form sent to the examinee from the organization administering the test
(ii) Test Report Form mailed directly from the organization administering the test to GSFS

With regards to (i) Copy of Test Report Form, the copy must be submitted to GSFS by the applicant on or before the deadline of submission mentioned in (1) above.

With regards to submitting (ii) Test Report Form, the form must be requested by the applicant to be mailed directly from the organization administering the test to the Graduate School of Frontier Sciences at The University of Tokyo, to arrive on or before the submission deadline mentioned in (1) above.

(3) Others
Since the number of TOEFL/TOEIC/IELTS tests held before the deadlines for submitting a score report is limited, we recommend that you take the test well in advance of the deadlines.

For details about TOEFL/TOEIC/IELTS tests including test schedules and the procedure for requesting the issuing of score reports, please refer to the respective test websites listed below, or inquire with the organization conducting your test.

TOEFL: https://www.ets.org/toefl/
TOEIC: https://www.toeic.or.jp/toeic_en/
IELTS: https://www.ielts.org/

**10. Announcement of Results and Admission Procedures**

(1) For announcement of results and the period of procedures, see Table 2 (A-9, -10, -13, -14 and B-8, -9, -12, -13).

(2) Only successful candidates will receive written notification of passing an examination and documents of entrance procedure.

(3) No telephone, FAX, or E-mail inquiries regarding the results will be accepted.

(4) If the proper admission procedures (including the payment of enrollment fee) are not completed during the designated period, your admission will be nullified.
(5) Academic Fees and Expenses (planned for the 2018 academic year) that must be paid upon enrollment are as follows:

<table>
<thead>
<tr>
<th>Enrollment Fee:</th>
<th>JPY 282,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition for First Semester:</td>
<td>JPY 260,400 (annual tuition: JPY 520,800)</td>
</tr>
</tbody>
</table>

Please note that the fees are subject to change. If fees are revised upon the enrollment or while enrolled, the revised fees shall be applied to the next payment required after the revision. MEXT scholars are exempted from paying these fees.

11. Notes

(1) Documents may be not amended or revised under any circumstances after application documents have been received. No documents will be returned.

(2) Application screening fees will not be refunded under any circumstances after application procedures are completed.

(3) Enrollment fees will not be refunded under any circumstances after admission procedures are completed.

(4) Applicants with disabilities who require special consideration at the examination, or at any other time, should consult the Student Affairs Section by the deadline listed in Table 2 (A-2 and B-2).

(5) Applicants whose nationality is not Japanese must hold resident status that permits enrollment in a graduate school as stated in the Immigration and Refugee Recognition Act (1951 Government Ordinance No. 319). This status must be acquired by the time of enrollment.

(6) As part of the admission procedures, applicants who want to enroll in the Graduate School of Frontier Sciences of The University of Tokyo while employed by a company, government agency, or other organization must submit a Letter of Approval from your division manager at your employer (form is optional) certifying approval by the organization to permit the applicant employee sufficient time away from work to concentrate on academic studies while enrolled in GSFS.

(7) GSFS shall only use the personal information (name, address, or other information) of the applicants provided during the application process only for the following purposes: ① processing applications and conducting screening to select successful applicants; ② announcement of successful candidates; and ③ conducting admission procedures. Personal information of admitted students shall be used only for the following purposes: ① student affairs (school register, etc.); ② student services (healthcare, career support, tuition exemption, scholarship application, use of libraries, etc.); and ③ tuition fee payment.

(8) The results of entrance examination tests may be used for the purpose of improving the university’s entrance examinations test and/or the education that the university provides.

(9) Applicants who make any false statements in their personal history, application, and/or in any other accompanying forms, statements, or documents may have their admission rescinded even after being admitted.

(10) The university will announce on the GSFS website any changes in schedules due to natural disasters or other uncontrollable events.

Student Affairs Section  
Graduate School of Frontier Sciences  
The University of Tokyo  
5-1-5 Kashiwanoha  
Kashiwa City, Chiba 277-8561  
in Japan: tel: 04-7136-4092  
outside Japan: tel: +81-4-7136-4092

https://www.k.u-tokyo.ac.jp/
### Table 1: Examination Types and Admission Quotas by Department

**Schedule A:**

Departments not listed in the following table are not accepting applicants in this schedule (note 1, 2).

<table>
<thead>
<tr>
<th>Examinations</th>
<th>Department</th>
<th>Quota</th>
<th>Examination types</th>
<th>Type of Foreign language test (English)</th>
<th>Oral exam</th>
<th>Review of Master Degree Thesis or equivalent</th>
<th>Document review only</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Written exam (except English)</td>
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<tr>
<td><strong>Ordinary Examination</strong></td>
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<tr>
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<td>Complexity Science and Engineering</td>
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<tr>
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<tr>
<td>Computational Biology and Medical Sciences (Group of Medical Sciences) (Bio-IP Course)</td>
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<tr>
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<td>Environment Systems</td>
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<td>Socio-Cultural Environmental Studies</td>
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</tbody>
</table>
| Graduate Program in Sustainability Science-Global Leadership Initiative note 2 | | | | | | | See Remark (2)

| **Special Selection for Applicants with Professions** | | | | | | | |
| Advanced Materials Science | some | | | | | | |
| Advanced Energy | some | | | | | | |
| Complexity Science and Engineering | some | | | | | | |
| Integrated Biosciences | some | | | | | | |
| Natural Environmental Studies | some | | | | | | |
| Ocean Technology, Policy, and Environment | some | | | | | | |
| Environment Systems | some | | | | | | |
| Human and Engineered Environmental Studies | some | | | | | | |

| **Special Selection for Applicants with Overseas Education** | | | | | | | |
| Advanced Materials Science | some | | | | | | |
| Advanced Energy | some | | | | | | |
| Integrated Biosciences | some | | | | | | |
| Natural Environmental Studies | some | | | | | | |
| Ocean Technology, Policy, and Environment | some | | | | | | |
| Environment Systems | some | | | | | | |
| Human and Engineered Environmental Studies | some | | | | | | |
| International Studies | some | | | | | | |

| **Total (incl. Schedule B)** | 163 | | | | | | | See Remark (3)

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**Note 1:** The Department of Computational Biology and Medical Sciences and the Department of Socio-Cultural Environmental Studies do not offer a Special Selection for Applicants with Overseas Education, but the Ordinary Examination of those departments could provide all questions in both Japanese and English upon request, and answers in either language are acceptable (Refer to the guidelines for those departments.).

**Note 2:** The Graduate Program in Sustainability Science-Global Leadership Initiative does not offer a Special Selection for Applicants with Overseas Education, but the Ordinary Examination is conducted only in English.
### Schedule B:

Only the departments listed in the following table are accepting applicants according to Schedule B. (note 3, 5)

<table>
<thead>
<tr>
<th>Examinations</th>
<th>Department</th>
<th>Quota</th>
<th>Written exam (except English)</th>
<th>Type of Foreign language test (English) see Remark (3)</th>
<th>Oral exam</th>
<th>Review of Master Degree Thesis or equivalent</th>
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</tr>
<tr>
<td>Environment Systems</td>
<td>some</td>
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<td>o</td>
<td>E8</td>
<td>o</td>
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</tr>
<tr>
<td>Human and Engineered Environmental Studies</td>
<td>some</td>
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<td>-</td>
<td>E8</td>
<td>-</td>
<td>o</td>
<td></td>
</tr>
<tr>
<td>International Studies</td>
<td>some</td>
<td></td>
<td>-</td>
<td>E8</td>
<td>-</td>
<td>o</td>
<td></td>
</tr>
</tbody>
</table>

**Note 3** The Department of Computational Biology and Medical Sciences (Group of Medical Sciences and Bio-IP Course) does not offer a Special Selection for Applicants with Overseas Education, but the Ordinary Examination of the same department could provide all questions in both Japanese and English upon request, and answers in either language are acceptable (Refer to the guidelines for the Department of Computational Biology and Medical Sciences.).

**Note 4** This examination will be conducted only for those who have completed or are expected to complete the master’s course in the Department of Computational Biology and Medical Sciences. In addition, those who have applied for the entrance examination of the same department in Schedule A are not eligible to apply for this examination.

**Note 5** The Graduate Program in Sustainability Science-Global Leadership Initiative does not offer a Special Selection for Applicants with Overseas Education, but the Ordinary Examination is conducted only in English.

*1 This examination is waived for applicants who have completed, or are expected to complete, a Master course in the department indicated in the table above.

*2 This examination is waived for applicants who have completed or are expected to complete the master course of GSFS Division of Environmental Studies (or for those who have completed one of the five courses of Department of Environmental Studies before March 2006).

*3 This examination is waived for applicants who have completed or are expected to have completed a master course in GSFS.

*4 This examination is waived for those who have completed or are expected to have completed a master course at The University of Tokyo.
(1) Depending on examination results, the number of students admitted may be less than the quota indicated.

(2) The quota for the Graduate Program in Sustainability Science-Global Leadership Initiative will be determined after thorough review of six departments of the Environmental Studies Division participating in the program:

1) Natural Environmental Studies
2) Ocean Technology, Policy, and Environment
3) Environment Systems
4) Human and Engineering Environmental Studies
5) Socio-Cultural Environmental Studies
6) International Studies

(3) Foreign Language Test Types
E1: Take TOEFL-ITP.
E2: Choose one or more of the following three options: (1) take TOEFL-ITP, (2) submit TOEFL score report, or (3) submit TOEIC score report. Applicants who are students at the time of application should choose either Option (1) or Option (2), but may choose both options. Only applicants who are not students at the time of application may choose Option (3), or any combination of multiple options.
E3: Choose one or more of the following three options: (1) take TOEFL-ITP, (2) submit TOEFL score report, or (3) submit TOEIC score report.
E4: Choose one or more of the following two options: (1) take TOEFL-ITP, or (2) submit TOEFL score report.
E5: Take the foreign language (English) written examination prepared by the department to which you are applying.
E6: Take the foreign language (English) written examination prepared by the department to which you are applying. Applicants may also submit either TOEFL or TOEIC score report if you wish.
E7: Choose one or more of the following three options: (1) take the department’s foreign language (English) written exam, (2) submit TOEFL score report, or (3) submit TOEIC score report.
E8: Submit TOEFL score report.
E9: Choose one or more of the following two options: (1) submit TOEFL score report, or (2) submit TOEIC score report.
E10: Choose one or more of the following three options: (1) take TOEFL-ITP, (2) submit TOEFL score report, or (3) submit IELTS score report.
E11: Choose one or more of the following two options: (1) submit TOEFL score report, or (2) submit IELTS score report.
<table>
<thead>
<tr>
<th>Ref. No</th>
<th>Date or Period</th>
<th>Procedure</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-1</td>
<td>May 18 (Thur) to 24 (Wed), 2017 *May 24 is a firm deadline</td>
<td>Deadline for applying for individual screening of entrance qualifications</td>
<td>Applies only to applicants who fall under any of Applicant Eligibility items: (1) #6~#8, (2) to which (1) #6~#8 apply, and (3) #2~#4.</td>
</tr>
<tr>
<td>A-2</td>
<td>by May 24 (Wed)</td>
<td>Applicants who require special consideration should consult the Student Affairs Section</td>
<td>Applicants with disabilities who require special consideration.</td>
</tr>
<tr>
<td>A-3</td>
<td>June 15 (Thur) to 21 (Wed)</td>
<td>Application Period</td>
<td>Application must arrive on or before June 26 (Mon), and must be postmarked or on before June 21 to be valid.</td>
</tr>
<tr>
<td>A-4</td>
<td>on or before June 26 (Mon) *June 26 is a firm deadline</td>
<td>Deadline for submitting TOEFL score reports *International Studies</td>
<td>TOEFL score reports: applicant must request ETS to send an Official Score Report to GSFS which must arrive on or before June 26 (Mon). *A copy of Test Taker Score Report must be submitted with other application documents.</td>
</tr>
<tr>
<td>A-5</td>
<td>mid-July</td>
<td>Examination Admission Tickets, information on examinations, and a list of venues will be sent</td>
<td>If the entrance examination admission ticket does not arrive by July 18 (Tue), contact the Student Affairs Section.</td>
</tr>
<tr>
<td>A-6</td>
<td>on or before July 14 (Fri) *July 14 is a firm deadline</td>
<td>Deadline for submitting TOEFL and/or TOEIC score reports *Integrated Biosciences *Computational Biology and Medical Sciences *Natural Environmental Studies</td>
<td>TOEFL score reports: applicants must request ETS to send an Official Score Reports to GSFS which must arrive on or before July 14 (Fri).</td>
</tr>
<tr>
<td>A-7</td>
<td>on or before August 2 (Wed) * August 2 is a firm deadline</td>
<td>Deadline for submitting TOEFL, TOEIC and/or IELTS score reports *Advanced Energy *Complexity Science and Engineering *Ocean Technology, Policy, and Environment *Environment Systems *Human and Engineered Environmental Studies *Socio-Cultural Environmental Studies *Graduate Program in Sustainability Science-Global Leadership Initiative</td>
<td>TOEFL score reports: applicants must request ETS to send an Official Score Report to GSFS which must arrive on or before August 2 (Wed). IELTS score reports: applicants must request the IELTS organization to send a Test Report Form to GSFS which must arrive on or before August 2 (Wed).</td>
</tr>
<tr>
<td>A-8</td>
<td>early to late August</td>
<td>I: first exam (written exam, oral exam, interview, etc.) II: first and second exam (review of master degree thesis, oral exam, etc.)</td>
<td>Confirm the date, details of examinations and types of exam (I or II) in the entrance examination guidelines for the department you are applying to.</td>
</tr>
<tr>
<td>Ref. No</td>
<td>Date or Period</td>
<td>Procedure</td>
<td>Notes</td>
</tr>
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</tr>
<tr>
<td>A-9</td>
<td>September 4 (Mon)</td>
<td>Announcement of Results</td>
<td>Successful candidates will be announced on the glass-encased bulletin board to the left of the main entrance of the Transdisciplinary Sciences Building at 10 a.m. GSFS will mail: I: notification of passing the first exam to successful candidates of the first exam (for those who must take the second exam in A-12) II: certificate of admission and admission procedure documents to successful candidates of the second exam (admission in September 2017)</td>
</tr>
<tr>
<td>A-10</td>
<td>September 13 (Wed) to 14 (Thur)</td>
<td>Payment of Enrollment fee and Admission Procedure</td>
<td>Admission in September 2017</td>
</tr>
<tr>
<td>A-11</td>
<td>mid-December</td>
<td>Sending information regarding the second exam</td>
<td>Methods for notification vary by department.</td>
</tr>
<tr>
<td>A-12</td>
<td>January to mid-February, 2018</td>
<td>Second exam (review of master degree thesis, and oral exam, etc.) of the departments that conduct their second exam in February</td>
<td>Confirm details of examinations in the entrance examination guidelines for the department to which you are applying.</td>
</tr>
<tr>
<td>A-13</td>
<td>February 16 (Fri)</td>
<td>Announcement of Results of the second exam</td>
<td>Successful candidates will be announced on the glass-encased bulletin board to the left of the main entrance of the Transdisciplinary Sciences Building at 10 a.m. GSFS will mail a certificate of admission and admission procedure documents to successful candidates for admission in April 2018 (including those who are announced in A-9).</td>
</tr>
<tr>
<td>A-14</td>
<td>March 6 (Tue) to 8 (Thur)</td>
<td>Payment of Enrollment fee and Admission Procedure</td>
<td>Admission in April 2018</td>
</tr>
</tbody>
</table>

### Schedule B

<table>
<thead>
<tr>
<th>Ref. No</th>
<th>Date or Period</th>
<th>Procedure</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-1</td>
<td>October 17 (Tue) to 23 (Mon), 2017</td>
<td>Apply for individual screening of entrance qualifications</td>
<td>Applies only to applicants who fall under any of Applicant Eligibility items: (1)-6-8, (2) to which (1)-6-8 apply, and (3)-2-3</td>
</tr>
<tr>
<td></td>
<td>*October 23 is a firm deadline</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-2</td>
<td>by October 23 (Mon)</td>
<td>Applicants who require special consideration should consult the Student Affairs Section</td>
<td>Applicants with disabilities who require special consideration</td>
</tr>
<tr>
<td>B-3</td>
<td>November 21 (Tue) to 28 (Tue)</td>
<td>Application Period</td>
<td>Application must arrive on or before December 1 (Fri) and must be postmarked on or before November 28, to be valid.</td>
</tr>
<tr>
<td>B-4</td>
<td>on or before November 28 (Tue)</td>
<td>Deadline for submission of TOEFL and/or IELTS score report</td>
<td>TOEFL score reports: applicant must request ETS to send an Official Score Report to GSFS which must arrive on or before November 29 (Tue). *A copy of Test Taker Score Report must be enclosed with other application documents. IELTS score reports: applicant must request to the IELTS organization to send a Test Report Form to GSFS which must arrive on or before November 28 (Tue). *A copy of the Test Report Form must be enclosed with other application documents.</td>
</tr>
<tr>
<td></td>
<td>*November 28 is a firm deadline</td>
<td>*International Studies</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Graduate Program in Sustainability Science-Global Leadership Initiative</td>
<td></td>
</tr>
<tr>
<td>Ref. No</td>
<td>Date or Period</td>
<td>Procedure</td>
<td>Notes</td>
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</tr>
<tr>
<td>B-5</td>
<td>mid- to late December</td>
<td>Examination Admission Tickets, information on examinations, and a list of venues will be sent</td>
<td>If the entrance examination admission ticket does not arrive by January 5 (Fri), 2018, contact the Student Affairs Section.</td>
</tr>
<tr>
<td>B-6</td>
<td>on or before January 23 (Tue), 2018</td>
<td>Deadline for submission of TOEFL and/or TOEIC score reports *Advanced Materials Sciences *Advanced Energy *Complexity Science and Engineering *Integrated Biosciences *Computational Biology and Medical Sciences *Natural Environmental Studies *Ocean Technology, Policy, and Environment *Environment Systems *Human and Engineered Environmental Studies</td>
<td>TOEFL score reports: applicant must request ETS to send an Official Score Report to GSFS which must arrive on or before January 23 (Tue), 2018.</td>
</tr>
<tr>
<td>B-7</td>
<td>January to mid-February</td>
<td>I: first examination (written exam, oral exam and interview etc.) II: first exam and second exam (review of master degree thesis, oral exam, etc.)</td>
<td>Confirm the date, details of examinations and a type of exam (I or II) in the entrance examination guidelines for the department you are applying to.</td>
</tr>
<tr>
<td>B-8</td>
<td>February 16 (Fri)</td>
<td>Announcement of Results</td>
<td>Successful candidates will be announced on the glass-encased bulletin board to the left of the main entrance of the Transdisciplinary Sciences Building at 10 a.m. GSFS will mail: I: notification of passing the first exam to successful candidates of the first exam (for those who must take the second exam in B-11). II: certificate of admission to successful candidates of the second exam (admission in April 2018)</td>
</tr>
<tr>
<td>B-9</td>
<td>March 6 (Tue) to 8 (Thur)</td>
<td>Pay Enrollment Fee and complete Admission Procedures</td>
<td>Admission in April 2018</td>
</tr>
<tr>
<td>B-10</td>
<td>July</td>
<td>Sending a list of schedules and venues for the second exam</td>
<td>Methods of notification vary by department</td>
</tr>
<tr>
<td>B-11</td>
<td>August</td>
<td>Second exam (review of master degree thesis, oral exam, interview, etc.) of the departments that conduct their second exam in August</td>
<td>Confirm details of examinations in the entrance examination guidelines for the department you are applying to.</td>
</tr>
<tr>
<td>B-12</td>
<td>September</td>
<td>Announcement of results of the second exam</td>
<td>Successful candidates will be announced on the glass-encased bulletin board to the left of the main entrance of the Transdisciplinary Sciences Building at 10 a.m. GSFS will mail a certificate of admission to successful candidates for admission in September 2018 including those who were announced in B-8.</td>
</tr>
<tr>
<td>B-13</td>
<td>September</td>
<td>Pay Enrollment Fee and complete Admission Procedures</td>
<td>Admission in September 2018</td>
</tr>
</tbody>
</table>
TABLE 3 Application Documents
(Note: All the documents must be prepared in either Japanese or English. Any official documents written in any other language must be accompanied by a Japanese or English translation of the document.)

<table>
<thead>
<tr>
<th>Application Documents</th>
<th>Applicant</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) University application form (attached to these Guidelines)</td>
<td>all applicants</td>
<td>Complete all required areas on both sides.</td>
</tr>
<tr>
<td>(2) Photo ID Ticket A</td>
<td>all applicants</td>
<td>Complete all required areas. Attach a 4 cm high x 3 cm wide color photo including upper chest and face [no hat] taken within the past three (3) months. Before attaching the photo to the form, be sure to write the name of the department you are applying to and your full name on the back of the photo.</td>
</tr>
<tr>
<td>(3) Photo ID Ticket B</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(4) Examination Admission Ticket</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(5) Form to Attach Payment Certificate</td>
<td>all applicants</td>
<td>Screening fee JPY 30,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>No screening fee is required for</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1) applicants who expect to matriculate into a Doctoral course of The University of Tokyo directly after graduat-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ing from a Master course or Professional Degree course within the university in March 2018 (in September 2017 for those applicants to enter GSFS in September 2017, or in September 2018 for those applicants to enter GSFS in September 2018), or</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2) foreign national applicants who are MEXT scholarship (Japanese Government (Monbukagakusho) Scholarship) recipients including both students and research students. Those scholarship recipients who are not students (or research students) of The University of Tokyo must submit a certificate of proof of MEXT scholarship status.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(ii) Payment method</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Paying from a bank in Japan (The Student Affairs Section does not accept money transfers made through the post office or Japan Post Bank known as yuueho ginkou).</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Please use the GSFS designated form for money transfers, and fill in all necessary items. Please handle this transaction at a bank counter, and do not use an ATM or a bank’s internet banking services. After transferring payment, retain sheet B (Receipt) and C (Certificate) from the bank. Attach sheet C to the designated area on the application form, and retain sheet B as your receipt. For details regarding payment methods, please refer to the “payment method” column of the GSFS website:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Paying online</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1) Paying from a convenience store in Japan: access the website (<a href="https://e-shiharai.net/">https://e-shiharai.net/</a>) by cell phone or PC for pre-application, input the information as instructed, and obtain the “payment application number.” Then, make your payment at the convenience store counter using that payment application number. Tear off the portion certifying payment, and attach this portion to the designated area of the application form.</td>
</tr>
<tr>
<td>Application Documents</td>
<td>Applicant</td>
<td>Notes</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>(5) Form to Attach Payment Certificate (cont’d)</td>
<td>all applicants</td>
<td>2) <em>Credit card payment</em>: access the website (<a href="https://e-shihara.net/english">https://e-shihara.net/english</a>) by cell phone or PC for pre-application, choose “Payment by Credit Card”, input information as instructed, and complete the credit card payment procedures. Next, print out the screen showing the Application content-reference and attach this printout to the designated area on the application form. For details regarding payment methods, please refer to the “payment method” column of the GSFS website: <a href="http://www.k.u-tokyo.ac.jp/exam_e/img/e-shihara.pdf">http://www.k.u-tokyo.ac.jp/exam_e/img/e-shihara.pdf</a></td>
</tr>
<tr>
<td>(6) Transcripts of Academic Records</td>
<td>all applicants</td>
<td>Transcripts of academic records from institutions previously attended (including liberal arts at the undergraduate level). If you transferred to another university before completing your undergraduate and/or graduate program, also include a transcript from every university, college, or other academic institution where such records took place. Copies of transcripts are invalid. All transcripts must be official, original copies issued by the Registrar or proper office of every institution. Consult the Student Affairs Section in the event that you are unable to submit an original transcript.</td>
</tr>
<tr>
<td>(7) Diploma or certificate of graduation or completion</td>
<td>applicants who have already completed graduate school at an institution other than GSFS at the time of application</td>
<td>A certificate of anticipated graduation is unnecessary unless required by the department to which you are applying. Copies of diploma and/or certificates of graduation or completion are invalid. Consult the Student Affairs Section in the event that you are unable to submit an original diploma and/or certificates of graduation or completion.</td>
</tr>
<tr>
<td>(8) Return envelopes (designated by GSFS)</td>
<td>all applicants</td>
<td>Write your name and address, and affix a JPY 420 stamp. However, if the mail address is outside Japan, please enclose the IRC (International Reply Coupon) for the fee of sending documents by EMS (Express Mail Service).</td>
</tr>
<tr>
<td>(9) Address label</td>
<td>all applicants</td>
<td>Write your name and address where you can receive a letter of acceptance and a certificate of admission.</td>
</tr>
<tr>
<td>(10) Inquiry Sheet</td>
<td>all applicants</td>
<td>Use the form included in the entrance examination guidelines for each department and fill in all required fields. The same form downloaded from the GSFS website may also be used.</td>
</tr>
<tr>
<td>(11) Research/Work Balance Plan</td>
<td>applicants who want to enroll while remaining employed at a company, government agency, or other organization, etc.</td>
<td>Applicants who will conduct research while remaining gainfully employed at a company, government agency, or other organization, etc. must submit a research/work balance plan that explains how the applicant anticipates conducting research while maintaining his/her employment status at a company, government agency, or other organization, etc.</td>
</tr>
<tr>
<td>(12) Certificate of Residence</td>
<td>only foreign national applicants currently residing in Japan</td>
<td>Apply for this certificate at the city hall or municipal office at which you are registered as a foreign resident in Japan. Copies will not be accepted.</td>
</tr>
<tr>
<td>(13) Other items</td>
<td>if applicable</td>
<td>Other items (Certificate of Japanese Proficiency, TOEFL score report, research plan etc.) may need to be submitted and some items may not be required, by the respective departments. Refer to the entrance examination guidelines and related website for the department you are applying.</td>
</tr>
</tbody>
</table>