

International Shipping Fee

In principle, EMS is used to send certificates overseas.

Since shipping costs vary by country and region, please check the Japan Post [Website](#) in advance and submit Japanese Postage Stamps for shipping costs to the GSFS Student Affairs Team.

[\[Rate schedule\]](#) [\[Check rates and delivery days\]](#)

If you cannot obtain Japanese Postage Stamps, please send [International Reply Coupon : IRC](#) for the required amount. One IRC is equivalent to 160 yen.

* Please be aware that, in principle, we cannot accept shipments to countries and regions that have stopped accepting EMS.

【Weight standard】

- If the certificates to be issued are 15 pieces or less, the weight is within 500g.
- If the certificates to be issued are 16 pieces or more, the GSFS Student Affairs Team will contact you with the shipping cost and envelope size, so please do not send stamps until then.

【Items to be sent】

- Japanese Postage Stamps or IRC for shipping
- A4 Size Envelope- approximately 240 × 332 mm

【Mailing address】

Student Affairs Team, Graduate School of Frontier Sciences, The University of Tokyo

Attn: Certificate Issuer

5-1-5 Kashiwanoha, Kashiwa-shi, Chiba 277-8561

◆Methods of receipt other than by postal mail◆

【Send by e-mail】

Sending the certificates by e-mail is only available to WES -World Education Services or if the recipient specifies that the certificate should only be submitted electronically.

In this case, you do not need to send us postage stamps.

【Receipt by proxy】

A family member or acquaintance residing in Japan may pick up the certificates on your behalf.

The following items are required when coming to the Student Affairs Team to pick up.

- Identification card of the proxy
- Letter of Proxy [\[PDF / Word\]](#)